

VACANCY ANNOUNCEMENT

Village Education Resource Center is a voluntary organization registered with the NGOAB (Reg-133), MRA (Reg-01275-00523-00017) and Social Welfare department (Reg-Da-02282). VERC in partnership with UNICEF is implementing a project titled "Implementation of Cox's Bazar WASH Programme following Community Approaches to Total Sanitation (CATS), Promotion of Water Safety Plans and WASH in Institutes under GoB-UNICEF". Recruitment against the following project position will be made for implementation of the project interventions:

Hygiene Promotion Officer (01 Position): Based at Cox's Bazar Sadar.

Monthly Consolidated salary: **Negotiable.**

Age Limit: 28-40 years

Required Qualifications/Competencies: Masters in Social Science/English/MPH/MDS or in any relevant field with minimum 03 years of work experience of which 2 years' experience in hygiene promotion related works. This position will be responsible for leading the implementation of hygiene-related planned activities. Must have knowledge and experience on project, management and implementation, hygiene-related training module development and conduction of training, monitoring, staff supervision & development, networking with Local Govt., UN organizations, INGOs, NGOs. Excellent skills on report writing in English, computer skills on MS Office, speaking and writing skills in English etc. are mandatory. Must have quick decision making and problem-solving capability and to meet the deadlines.

Skills and Relevant Requirements:

- Should have valid driving license and be willing to drive motorcycles.
- Candidate should have positive attitude regarding Gender/PSEA, Child Safe Guard & others policies and Code of Conduct of the organization.

Note: In case of candidates with more experience; age limit and educational qualification would be relaxed. Women and persons with special needs are equally eligible to apply for the said post.

Interested candidates are requested to apply with a complete resume highlighting details of experience and achievements, 2 (two) copies of passport size photographs (attested) and copies of other relevant papers addressing to the **Executive Director, Village Education Resource Center, B-30, Ekhlas Uddin Khan Road, Anandapur, Savar, Dhaka-1340, latest by 26 February 2023.**

Md. Yakub Hossain

Executive Director

VERC